

ALDEN BROWN PARENT BULLETIN

Apr 1 – Apr 5

THIS WEEK AT ALDEN BROWN:

Monday, Apr 1st

Tuesday, Apr 2nd

Wednesday, Apr 3rd

**EARLY RELEASE - Students dismissed at 2:30
(AM K from 8:30-11:00; PM K from 12:00-2:30)**

Thursday, Apr 4th

Friday, Apr 5th

SMOKE SIGNALS:

- 1) **Absence Notes/Calls** – Parents, please be sure to send in a note or call the school EVERY TIME that your son or daughter is absent from school. If he/she visits a doctor (or dentist), pick up a note at the office and turn it in to school (these types of absences are always ‘Excused’). Parents may write a ‘Parent Note’ or use a phone call to excuse up to 12 total absence occurrences (doctor’s notes are included in this 12) - After 12 doctor’s notes/parent notes/phone calls, only a doctor’s note can excuse an absence. If you have any questions, please do not hesitate to call Alden Brown Elementary at (937) 746-7610.
- 2) **Communication** – It is our goal at Alden Brown Elementary to maintain constant communication with our parents. If you should ever have a question or need to speak to your child’s teacher, please contact the teacher via email (you may get the email address from a building secretary if you do not know it) or by phone (937-746-7610). We look forward to keeping lines of communication open with you this year!

3) **Progress Book** – If any parents (particularly 1st and 2nd grade parents) experience problems logging into or getting information from Progress Book, please email Mr. Milner at Mike.Milner@carlisleindians.org.

4) **Kindergarten/Pre-School Delay Schedule** - If there are days this year in which school is delayed, we will implement a schedule in which BOTH AM and PM Kindergarten/Pre-School classes will attend school. We will use the following schedules:

1-Hour Delay (Monday, Tuesday, Thursday, Friday): AM Pre-School from 9:25-12:03, PM Pre-School from 12:47-3:25; AM Kindergarten from 9:30-11:53, PM Kindergarten from 12:53-3:15

1-Hour Delay (Wednesday): AM Kindergarten from 9:30-11:30, PM Kindergarten from 12:30-2:30 (NO PRE-SCHOOL ON WEDNESDAYS)

2-Hour Delay (Monday, Tuesday, Thursday, Friday): AM Pre-School from 10:25-12:33, PM Pre-School from 1:17-3:25; AM Kindergarten 10:30-12:23, PM Kindergarten 1:23-3:15

2-Hour Delay (Wednesday – Early Release cancelled) – Early Release will likely be cancelled. If so, we'll use the following schedule: AM Kindergarten from 10:30-12:23; PM Kindergarten 1:23-3:15 (THERE IS NO CLSD PRE-SCHOOL ON WEDNESDAY)

2-Hour Delay (Wednesday – with Early Release) – If Early Release is not cancelled: AM Kindergarten from 10:30-12:00; PM Kindergarten 1:00-2:30 (THERE IS NO CLSD PRE-SCHOOL ON WEDNESDAY)

FUTURE ALDEN BROWN EVENTS (DATES AND EVENTS MAY BE SUBJECT TO CHANGE):

Mar 25 – 29	No School
Apr 8	Spring Pictures
Apr 19	No School
Apr 26	COSI on Wheels – Schedule TBD
May 2	Doughnuts with Dad (7:55 am – 8:25 am)
May 27	NO SCHOOL
May 31	Last Day for Students

